

CALIFORNIA DEPARTMENT OF VETERANS AFFAIRS

Our Mission
"Honoring California's Veterans"



Classification: Building Maintenance Worker, (Salary: \$ 3186.00- \$ 3497.00)

Tenure/Time Base: Permanent, Full-time

Location: Veterans Home of California - Ventura
10900 Telephone Road, Ventura, CA. 93004

WHO SHOULD APPLY: Current State employees in this classification or those who are eligible on a certification list, transfers, or reinstatement may apply for this vacancy. [SROA/SURPLUS PROVISIONS APPLY](#). Honorably discharged veterans who meet the previously stated criteria are encouraged to apply. If you are not a current State employee or otherwise eligible, you may qualify for a civil service examination based on the minimum qualifications for the classification. To view a current listing of examinations being offered by CDVA, please visit our website at www.cdva.ca.gov, or to view examinations offered by all State departments, please visit the State Personnel Board's website at <http://www.spb.ca.gov>.

Duties and Responsibilities: Under the direction of the Chief of Plant Operations.

- Maintains and repairs a variety of building, building components, furniture, fitting and equipment as follows: Assists Stationary Engineer and trades-people in the on-going preventive maintenance of heating/ventilating equipment, building fittings and furnishing, locks, windows, doors, screens, venetian blinds roofs, gutters, drains, kitchen, equipment; replaces light bulbs and makes repairs to lighting.
- Occasionally operates automotive equipment and hauls materials; orders materials and supplies; makes reports on completed work; maintain tools, vehicle and shop area; confers with supervisor on projects and their progress.
- Assists in the performance of lubrication, repairs to sewage, water, cooling, plumbing and heating system lines and equipment. Make simple furniture repairs; installs and repairs asphalt tile and linoleum floors.
- Assists in repairing plaster and concrete; maintaining and repairing electrical lines, fittings and fixtures; assists in painting building, furnishing and equipment

How to Apply: Candidates should submit a State Application (STD. 678) and résumé to:

Department of Veterans Affairs
Human Resources Division
1227 "O" Street, Room 404
Sacramento, CA 95814
Attn: Jacque Ruiz,

Inquiries:
Voice:(916) 653-2535
TDD:(916) 653-1966

Note: In Line #12 on the State Application, you must clearly indicate the basis of your eligibility; i.e., List, Transfer, SROA, Surplus, Re-employment, or Reinstatement. Failure to do so could result in being rejected from the interview process. Please place Attn: J. Ruiz M80# 115G 08/09 on your application.

Final Filing Date: Until Filled

AN EQUAL OPPORTUNITY EMPLOYER - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS. PER MILITARY AND VETERANS CODE, SECTION 80, WHENEVER POSSIBLE, PREFERENCE SHALL BE GIVEN TO VETERANS FOR EMPLOYMENT IN THE DEPARTMENT OF VETERANS AFFAIRS. APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE INTERVIEWED. RELEASED: 1.20.09